

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
August 23<sup>rd</sup>, 2024 at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:05 a.m., on Friday, August 23<sup>rd</sup>, 2024, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:** Eric Hansen, Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Absent Board Members:** Martin Russell, Vice-Chairperson

**Other Guests:** Dom Brigano, Warren County Engineer's Office  
Rusty Schuermann, WCTID Legal  
Dan Corey, WCTID  
Scott Brown, ODOT  
Steve Hartke, City of Mason  
Nick Okuley, City of Mason  
Anne Rahall, TEC Engineering  
Ben Stollar, O.R. Colan  
Duane Phelps, Burgess & Niple  
Joe Bassil, HDR  
Rob Hans, Michael Baker International  
Shawn Mason, American Structurepoint  
Steve Mary, Terracon  
Steve Shadix, Stantec  
Troy Niese, Choice One Engineering

**B. Approval of Minutes:**

Motion made by Mr. Eric Reiners and seconded by Mr. Chris Pozzuto to approve the minutes of the May 24<sup>th</sup>, 2024 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**C. WCTID Program of Projects – Update provided by Mr. Dan Corey --see attached Memo: "Program of Projects Update" , dated August 21, 2024**

**E. Financial Report**

Mr. Dan Corey presented the May, June, and July Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of July 31<sup>st</sup>, 2024, the General Fund had an ending fund balance of \$884,712.49 and the WCTID as a whole had an ending fund balance of \$19,112,435.79. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **F. New Business**

1. Resolution 2024-27, a Resolution Approving and Authorizing Sidewalk Funding and Maintenance Agreements for Fields-Ertel Road Widening Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2024-28, a Resolution Designating the SR 741 and Lytle-Five Points Intersection Improvements Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Contract No. 2024-02 with Terracon Consultants, Inc., dated April 26<sup>th</sup>, 2024 for the Kingswood Park Connection Path, increasing the contract price by \$24,175.00 making the new not-to-exceed amount under the Agreement of \$88,200.00 and no increase in contract time. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **G. Public Comments**

No public comment.

#### **H. Upcoming Meeting Schedule**

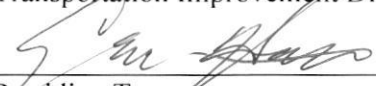
Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on September 27<sup>th</sup>, 2024, at 9:00 a.m., unless announced otherwise.

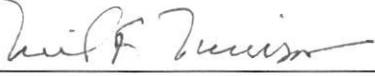
#### **I. Adjournment**

Motion made by Mr. Chris Pozzuto and seconded Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:15 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this September 27<sup>th</sup>, 2024.

  
\_\_\_\_\_  
Presiding Trustee  
Warren County Transportation Improvement District

Attest:  
  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Martin Russell

Seconded by: Mr. Chris Pozzuto



## Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

PHONE - (513) 695-3301 | FAX - (513) 695-3323

<http://www.WCTID.us>

# MEMO

DATE: August 21, 2024

TO: Warren County Transportation Improvement District Board

FROM: Warren County Engineer's Office

RE: Program of Projects Update

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## **Planning Phase**

### **SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)**

- 2/28/24 - Second Stakeholder Meeting.
- 3/13/24 - Public Involvement meeting/Open House.
- 5/31/24 - TRAC Application was submitted
- 5/31/24 - Recommended Preferred Alternatives have been submitted for consideration as part of the Draft Feasibility Study Report. Warren County and ODOT currently reviewing document.
- Final Feasibility Study document is currently being reviewed by ODOT.

### **US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Study**

- **Hoptown Planning Study**
  - 3/30/23 - Meeting was held with ODOT to clarify study parameters.
- **Old 3C/Creekwood roundabout**
  - 5/10/23 - Mead Hunt, WCTID, and ODOT held a preliminary geometric roundabout meeting.
  - 6/19/23 - Pre-stage 1 design was submitted to ODOT and the TID/County.
  - 8/18/23 - comments received from ODOT on pre-stage 1.
  - Next step – review ODOT comments, resubmit truck turning templates.
    - Once truck turning templates are approved by ODOT then begin work on stage.
  - 6/7/24 - Submitted fund application to OKI.

### **SR 63 and Gateway Blvd Extension**

- Strand is continues with the Study which sizes the SR 63 and Gateway Blvd intersection.

### **West Main Street Widening (WAR SR 63 5.36 (PID 120734))**

- 7/12/24 - Kickoff Meeting with the City of Lebanon, WCEO, and American Structurepoint.
- 10/11/24 – Stage 1 Plans to be submitted.

## **Design Phase**

### **Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures.
- Estimated Begin of Construction is June 2025.

### **I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)**

- 5/10/24 - Stage 3 Plans submitted
- 10/07/24 – Final Tracings
- No R/W is needed for this project. There are utilities to be relocated.
- Congressman Landsman ask for \$2,000,000 of Congressional Direct Spending for this project for Federal FY25. Currently it is being advanced through Congress.
- WCTID Board will approve construction contract at a meeting in Summer 2025
- Estimated Begin of Construction is October 2025 with completion September 2026

## **Right-of-Way and Utility Phase**

### **Columbia Road and Mason-Morrow-Millgrove Road Roundabout**

- **07/18/2024 – Preconstruction Meeting held with the contractor Barrett Paving Materials.**
- **Temporary Mini Roundabout construction to begin towards the end of September.**
- Final Design and R/W review is complete for Full Roundabout (ultimate).
- R/W acquisition team is under contract and utilities are being relocating for final roundabout.

## **Construction Phase:**

### **SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)**

- An unknown utility line which conflicts with the project is scheduled to be relocated in early March resulting in the project completion date potentially being extended from end of 2024 to summer of 2025. Associated cost to be determined.
- Estimated Construction substantial completion is November 2024 – project completion date is to be determined.

### **SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

### **Kings Mill Road (CR31)/Kings Island Drive (CR110) Improvements 2023**

- New traffic signals have been installed on Kings Island Drive and Columbia Road and next phase of storm sewer construction pending relocation of the remaining aerial communication lines still in conflict.
- **Project is substantially complete. Final pavement striping and punch list items remaining.**

### **Columbia Road and Davis Road Intersection Improvement**

- **6/11/24 – Preconstruction Meeting held with the contractor Ford Development Corporation.**
- **Construction began on July 22, 2024 and will be closed for 16 weeks.**

### **Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- Overhead utility relocation work should be completed by August 2024 and the water pit for Northern Hills Synagogue installed is live.
- **Underground utility work should be completed by August 2024.**
- 9/12/24 - Bid Opening
- 9/27/24 – Award Contract at WCTID Board Meeting
- **Estimated Begin of Construction is October 2024 with substantial completion November 2025.**

### **Wilkens/Bardes Roundabout – Part 2 of PID 114606**

- 9/12/24 - Bid Opening
- 9/27/24 – Award Contract at WCTID Board Meeting
- **Estimated Begin of Construction is October 2024 with substantial completion November 2025.**

### **SR 741/Greentree Road Intersection Improvements**

- Stage 3 Constructions Plans, Drainage Report, and Cost Estimate have been reviewed by WCEO and ODOT. These items have been sent back to the consultant with comments.
- Coordination for Utility Relocation continues. Some relocation work has been completed in the field, but there are two relocation plans that have yet to be submitted.
- The R/W Certification Letter is delayed but should be forthcoming in the next few weeks given recent progress of the R/W Acquisition Team.